



Subcommittee constituted by The Vice Chancellor and Chaired by Professor Rup Lal Dean Examinations which met and resolved as hereunder 16.05.2014 ( as signed by Professor Rup Lal )

Note This is the document received from Scholarship Cell vide

## STANDING GUIDELINES

Schs / I.P.M / 139 / 2016 – 2017/ 430 dated 23.03.2017

Proposed guidelines for institution of **Scholarships** at University of Delhi

- 1 The Institution of Scholarships in case of Govt / Trusts / Corporate Houses / PSUs / NGO and other bodies , National or International shall be permitted on the name of such organization and not in individual names . However , names of posthumous leaders / individuals of such organisations may be considered for naming their proposed scholarships .
- 2 The minimum amount for establishment of any Scholarship shall be with R 10 lacs Non – refundable Endowment Fund .
- 3 The Scholarships will be paid out of annual Interest accrued from the Fund . 50pc of the annual interest so accrued shall be utilized for disbursement of scholarship and the remaining 50pc may be ploughed back to the endowment in order to discount for future inflation and maintain the real - time value of the Scholarship amount .
- 4 The maximum number of scholarships for an amount of Rs 10 lacs shall be three and number shall proportionately increase by one with every additional endowment fund increased by Rs 3 lacs over the minimum of R 10 lacs .
- 5 10pc of the amount to be disbursed shall be utilized as administration charges . However , same shall be waived – off in case of the Donor or individual, on whose name scholarship is proposed , had rendered their service in any capacity as permanent staff at University of Delhi . The waive – off shall also apply in case the scholarship is proposed to be instituted in the name of a student who dies while undergoing any course of study in Delhi University or its colleges .
- 6 The donor shall have the liberty to institute the scholarship at a Department of his / her choice .

- 7 All the applications received along with Scholarship Form shall be accompanied by a Demand Draft of R 500/ (rupees five hundred only ) in favour of “ The Registrar , University of Delhi” payable at Delhi as processing fee .  
The application received without Demand Draft will be summarily rejected .

The application shall be addressed to

The Registrar  
University of Delhi  
Delhi 110007  
Email : registrar@du.ac.in

- 8 The application received shall be placed before Annual Standing Committee on Scholarships for approval . Post approval , the donor shall deposit the endowment fund within two months from the receipt of intimation of approval from the University . However , this duration may be relaxed at the discretion of the Competent Authority on case – by - case basis .
- 9 Post receipt of the endowment fund, a Standing Committee consisting of the following shall lay down the criteria for the proposed Scholarship at the concerned Department within one month from the Notification to be issued by the Scholarship Branch :
- i Chairperson / Dean Research Council
  - ii Dean of the Faculty
  - iii Head of the Department
  - iv Assistant / Deputy Registrar ( Scholarship )
- 10 The Committee shall take due cognizance of the purpose of the Scholarship and its intended target group, as submitted by the Donor on Proposal Form . However, the decision of the above Committee shall be final . The award shall be effective from the same academic year in which Committee makes the recommendation and the same shall be reported to Academic Council AC and Executive Council EC .  
A copy of the same alongwith details of the scheme as approved will be sent to the Donor .

Encl : Proposal Form

*Would -be alumni donors are welcome to contact*

*The Adviser / Dean Alumni Affairs*

*< sydneyrebeiro@du.ac.in > <dean\_alumni@du.ac.in > Tel 91 11 27666665  
For any help , guidance needed .*

*Uploaded at www.alumni.du.ac.in on 29.03.2017*

Enclosure to Standing Guidelines for Establishment of Scholarships at  
Delhi University

Proposal Form

- 1 Name of Organisation / Individual ( Donor ) : \_\_\_\_\_
- 2 Name of the Organisation / Individual : \_\_\_\_\_  
on whose name Scholarship  
Is proposed to be instituted
- 3 Brief Life Sketch of the individual / organization and achievements ( 200 words )

- 4 Whether Donor / Individual on whose name Scholarship is to be established was / is an employee of University of Delhi . If yes , Details thereof . ( 50 words )

5 Purpose of Scholarship  
Semester , Stream , Merit , Economic Condition etc ( 100 words )

6 Amount of Endowment : \_\_\_\_\_  
( Minimum 10 lacs )

7 I / We certify that I / we have read the standing guidelines for institution of  
Scholarship at Delhi University and undertake to abide by the same .  
I am enclosing

Demand Draft No \_\_\_\_\_ dated \_\_\_\_\_ issued from  
Bank \_\_\_\_\_ of R 500 / ( rupees five hundred only ) toward  
processing fee in favour of “ **The Registrar , University of Delhi**” .

Signature of the Applicant

Name : \_\_\_\_\_

Address : \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Date :

Place :

Encl : Demand Draft

Downloaded Standing Guidelines duly signed by Donor on each page .